

ORDINANCE NO. 48-984

AN ORDINANCE OF THE CITY OF WICHITA PERTAINING TO CHANGES TO THE RULES OF PROCEDURE OF THE CITY COUNCIL; AMENDING SECTION 2.04.390 OF THE CITY CODE; AND REPEALING THE ORIGINAL OF SAID SECTION.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF WICHITA, KANSAS:

Section 1. Section 2.04.390 of the Code of the City of Wichita, Kansas, shall be amended to read as follows:

Sec. 2.04.390. Form and approval of proclamations.

All proclamations shall be handled in the usual course of city business as follows:

- (a) Written request shall be submitted to the City Council office, via regular mail, fax, e-mail or hand delivered.
- (b) Requests are reviewed by the administrative assistant with the Mayor.
- (c) Thereafter requests for proclamations and the proposed language for the proclamation are processed with the following information for approval by the City Council:
 - 1. Name of the requesting party
 - 2. Name of the organization or group requesting the proclamation
 - 3. Telephone number, fax number and e-mail of contact person
 - 4. Requested date, time and venue for receipt of the proclamation

Separate, identical memos containing such information will be distributed individually to each Council member. Each Council member shall indicate his or her preference regarding the proclamation, sign his or her memo and return it to the administrative assistant for tabulation. If there is a consensus among the Council for presentation of the proclamation, the requesting party is advised and a presentation or pickup is scheduled. Proclamations will be signed by the mayor and issued at the next regularly scheduled council meeting or at a press conference or event. The issuance of proclamations at council meetings shall be limited to three proclamations for each council meeting.

Section 2. The original of Section 2.04.390 of the Code of the City of Wichita is hereby repealed.

Section 3. This ordinance shall be included in the Code of the City of Wichita, Kansas, and shall take effect beginning with the regular City Council meeting of May 3, 2011 and all regular meetings thereafter, and publication once in the official city paper.

PASSED by the governing body of the City of Wichita, Kansas, this 12th day of
March, 2010.

Carl Brewer, Mayor

ATTEST:

Karen Sublett, City Clerk

Approved as to Form:

Gary E. Rebenstorf, Director of Law